Updating Your Education Level:

Enlisted:

If you have a completed (conferred) degree and it has not been updated in AFVEC or SURF, you can send an official transcript to the Education office, or bring in a **sealed** hard-copy transcript, and we can manually update your record. Your transcript must include the conferral date (day, month, and year), degree level, and degree title.

Transcripts must be **official** and come **directly** from your college/university.

education3@us.af.mil or

436 FSS/FSDE

261 Chad St

Dover AFB, DE 19902-5261

Officers:

The Education Office cannot manually update your education level. You will need to send an official transcript to the Air Force Institute of Technology (AFIT) Coding Branch to have your education level updated. Your transcript must include the conferral date (day, month, and year), degree level, and degree title.

Transcripts must be **official** and come **directly** from your college/university.

afit.coding@afit.edu or

AFIT Academic Coding Branch

2950 Hobson Way

WPAFB, OH 45433-7765